



Privacy Policy

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March 2025

To be reviewed March 2029

Saber Academy Pty Ltd - privacy policy

1. Introduction

1.1 Saber Academy Pty Ltd (ABN 76 677 945 041, ACN 677 945 041), hereinafter referred to as "Saber Academy," "the company", "we," "us," or "our," is committed to protecting your privacy and ensuring the security of your Personal Information.

1.2 This Privacy Policy outlines our ongoing obligations to you regarding the collection, use, disclosure, storage, security, and disposal of your Personal Information.

1.3 We adhere to the Australian Privacy Principles (APPs) contained in the Privacy Act 1988 (Cth) (the Privacy Act). These principles govern how we handle your Personal Information.

1.4 By using our services, accessing our websites (www.saberacademy.online and www.saberacademy.com.au), or interacting with us on social media platforms, you consent to the practices described in this Privacy Policy.

2. What is Personal Information and Why Do We Collect It?

2.1 Personal Information refers to information or an opinion that identifies an individual. Examples of Personal Information we collect include:

a) Names b) Addresses c) Email addresses d) Phone numbers e) Date of birth f) Payment details g) Training progress and assessment results

2.2 We collect Personal Information through various means, including:

a) Membership registrations b) Correspondence (email, mail, phone) c) Our websites d) Social media platforms (e.g., Instagram, Facebook) e) In-person interactions at our facilities

2.3 The primary purposes for collecting your Personal Information are:

a) To provide our services to you b) For marketing and promotional activities c) To improve our services and user experience d) To comply with legal and regulatory obligations

2.4 We may also use your Personal Information for secondary purposes closely related to the primary purpose, in circumstances where you would reasonably expect such use or disclosure.

3. Sensitive Information

3.1 Sensitive Information, as defined in the Privacy Act, includes information about an individual's:

a) Racial or ethnic origin b) Political opinions or associations c) Religious or philosophical beliefs d) Trade union or professional associations membership e) Sexual orientation or practices f) Criminal record g) Health or genetic information h) Biometric information

3.2 We will only collect and use Sensitive Information:

a) For the primary purpose for which it was obtained b) With your explicit consent c) Where required or authorized by law

4. Collection of Personal Information

4.1 We aim to collect Personal Information directly from you where reasonable and practicable.

4.2 In some cases, we may receive information from third parties. When this occurs, we will take reasonable steps to ensure that you are made aware of the information provided to us by the third party.

5. Use and Disclosure of Personal Information

5.1 Your Personal Information may be used and disclosed:

a) To provide our services to you b) For marketing and promotional purposes (subject to your right to opt-out) c) To improve our services and user experience d) To comply with legal and regulatory obligations e) To third parties with your consent f) Where required or authorized by law

5.2 We do not sell, rent, or trade Personal Information to or with third parties.

6. Direct Marketing

6.1 We may send you direct marketing communications and information about our products and services that we consider may be of interest to you.

6.2 These communications may be sent in various forms, including mail, SMS, and email, in accordance with applicable marketing laws, such as the Spam Act 2003 (Cth).

6.3 You may opt-out of receiving marketing communications from us at any time by:

a) Contacting us at info@saberacademy.online b) Using the opt-out facilities provided in the communication

7. Security of Personal Information

7.1 We take reasonable steps to protect your Personal Information from misuse, interference, loss, unauthorized access, modification, or disclosure.

7.2 We use a range of physical, electronic, and managerial procedures to protect your Personal Information, including:

a) Access controls and user authentication b) Firewalls and data encryption c) Secure servers d) Regular security audits

7.3 When your Personal Information is no longer needed, we will take reasonable steps to destroy or permanently de-identify it.

7.4 However, most Personal Information is or will be stored in client files which will be kept by us for a minimum of 7 years.

8. Access to Your Personal Information

8.1 You have the right to access the Personal Information we hold about you, subject to some exceptions allowed by law.

8.2 To request access to your Personal Information:

a) Submit a request in writing to info@saberacademy.com.au b) Provide proof of identity

8.3 We may charge a reasonable fee for providing access to your Personal Information.

8.4 We will respond to your request within a reasonable timeframe (usually within 30 days).

9. Correction of Personal Information

9.1 We take reasonable steps to ensure that the Personal Information we collect and hold is accurate, up-to-date, and complete.

9.2 If you believe that any Personal Information we hold about you is inaccurate, out-of-date, incomplete, irrelevant, or misleading, please contact us at info@saberacademy.com.au.

9.3 We will respond to your request within a reasonable timeframe and take appropriate steps to correct the information.

10. Use of Cookies and Similar Technologies

10.1 Our websites use cookies and similar technologies to enhance your online experience and collect usage information.

10.2 You can manage your cookie preferences through your browser settings.

10.3 For more information about our use of cookies, please refer to our Cookie Policy [[link to Cookie Policy](#)].

11. Use of CCTV

11.1 Saber Academy utilizes CCTV systems in and around our facilities for the following purposes:

a) To protect people and assets b) To deter and detect unlawful behavior c) To enhance safety and security d) To monitor access control e) For quality control purposes

11.2 CCTV footage is securely stored and only accessed by authorized personnel.

11.3 We may disclose CCTV footage to law enforcement agencies if required by law.

12. Data Retention and Disposal

12.1 We retain Personal Information for as long as necessary to fulfill the purposes for which it was collected, or as required by law.

12.2 When Personal Information is no longer needed, we take reasonable steps to destroy or permanently de-identify it.

13. Cross-border Disclosure of Personal Information

13.1 We may disclose Personal Information to overseas recipients in the course of providing our services.

13.2 We will take reasonable steps to ensure that overseas recipients handle your Personal Information in accordance with the Australian Privacy Principles.

14. Privacy Policy Complaints and Enquiries

14.1 If you have any complaints or enquiries about our Privacy Policy or how we handle your Personal Information, please contact us at:

Email: info@saberacademy.online Mail: Saber Academy Pty Ltd, 166 Calton Road, Kalbeeba, South Australia 5118

14.2 We will investigate your complaint and respond to you within a reasonable time (usually within 30 days).

14.3 If you are not satisfied with our response, you may contact the Office of the Australian Information Commissioner (OAIC) at www.oaic.gov.au.

15. Changes to this Privacy Policy

15.1 We may update this Privacy Policy from time to time to reflect changes in our practices or for other operational, legal, or regulatory reasons.

15.2 The updated policy will be posted on our website, and the date of the latest revision will be indicated at the bottom of the policy.

15.3 We encourage you to review this policy periodically to stay informed about how we protect your Personal Information.

Last updated: 10th March 2025